



AGENDA
Library Board Meeting
Monday, April 13, 2026 4:00 P.M.

1. Call to order
2. Minutes, 03/9/2026 meeting
3. Additions/Corrections to the agenda
4. Payment of Bills/Review Financial Statements
5. Director Report
6. Strategic Planning Committee
 - 6.1 Mission/Vision Planning with DKR
7. Unfinished Business
 - 7.1 Millage
8. New Business
 - 8.1 Personnel Committee Recommendations
 - 8.2 FY 27 Budget Draft and Discussion
 - 8.3 Board of Trustees Member recommendations
9. Comments from Citizens
10. Adjournment

Next Board Meeting May 11, 2026, 4:00 PM

Frankenmuth Wickson District Library
Board of Trustees Meeting
Monday April 13, 2026
4:00 pm

Director's Notes *The details below are intended to provide additional context and information and are not intended for general distribution.*

1. Call to Order by President Lisa Roethlisberger

2. Approval of the Agenda

3. Minutes from March 9, 2026

4. Approval of Financial Statements

5. Director Report for March 9, 2026

- We were not awarded the complete funds for the Family Read program from Frankenmuth Insurance. I will need to find additional funding to offer this to our community.
- I have applied for The Library of Michigan – Public Service Small Grant – the requirements were for kits to be checked out. We applied to get yoto cards and players for the children wing – grant announcement will be the end of April
- FY 27 Budget work was a primary focus.
- Emergency Procedure Guide – Work has begun on updating this plan, this was started as a response to the new Fire Alarm and Security Alarm system. The upgrades to the Fire Alarm System, Cameras, and Security Alarm have been completed.
- Community Room improvements are moving into the final phase. Painting of the room was completed at the end of March, and we will be installing the television and all in one camera/sound bar. The final stage will be to finish freshening the décor of the room. After hours access should be available this month. We will begin a “soft launch” of after hour use to determine the proper procedures needed to make this resource available. The after-hour use of the community room will require an update to our policies.
- The old website is in process of being updated in preparation of the information being transferred to our new website. The sitemap for the new website has been completed. The project is moving along on schedule
- Welcome Baby Program has begun. Communication about the new program has begun.
- MERS new system is operational and MERS contribution for Feb and March have completed.
- Amy Knickerbocker will start on April 14 as our new Technical Service Librarian.

6. Strategic Plan – Mission and Vision Plan with DKR will begin – this is the free service that are hoping to start and we part of the pilot.

7. Unfinished Business

7.1 Millage – Foster and Swift Law Firm has been hired to draft millage language. I have not yet received the millage language as of April 10, 2026. We will need a special meeting this month to approve the language so we can submit it to the proper authorities.

8.

8.1 Personnel Committee Recommendations – Employees will receive a bonus this year. This will be the second year in a row that we have not raised our employee payrates besides those employees who work minimum wage. Minimum wage employees pay rate will be increased on January 1. The significant increase in minimum wage is the driving force for the continued large increase in personnel cost.

8.2 FY27 Budget Draft – See FY Budget Narrative

8.3 Board of Trustees Member Recommendations – I will present a list of individuals who have expressed interest in serving of the Board of Trustees.

Frankenmuth Wickson District Library
Board of Trustees Meeting Minutes
March 9, 2026

In Attendance: Adele Martin, Tom Meyer, Alicia Hart, Seth Partridge, Beth Nellenbach, Lisa Roethlisberger, Michelle Duclos

Call to Order: Roethlisberger called meeting to order at 1605

Minutes: Partridge moved to accept the minutes as presented. Hart supported. Motion carried.

Additions / Corrections to the Agenda: Presentation by the Girl Scout members moved to the beginning of the meeting.

New Business:

Community Garden presentation by the Girl Scout troop moved to beginning of the meeting.

The two young ladies presented on their plan to build raised beds and small greenhouse to supplement the Seed Library project.

Payment of Bills / Review Financial Statements: Nellenbach reviewed financial statements and current expenditures. Martin moved to accept financial statements and authorize payment of expenses. Supported by Partridge. Motion carried.

Director Report: Please see attached.

Strategic Planning: DKR has supplied the completed 2026-2030 Strategic Plan.

Meyer moved to accept the Strategic Plan as written. Supported by Martin. Motion carried.

Unfinished Business: Law Firm is currently drafting the Milage request. Renovations on the Community Room continue. Director Duclos participated in a community disaster tabletop exercise.

New Business:

1. *Polaris ILS update.* Transition to new system was smooth. There are issues with Data Migration and other issues.
2. *Internal Control Remediation Procedure.* During the FY 2025 Audit, it was determined that there were unauthorized investments in the portfolio. This had been corrected. An Internal Control Remediation Procedure was developed to ensure future compliance. Roethlisberger moved to adopt the Internal Control Remediation Procedure as presented. Meyer supported. Motion carried.
3. *Personnel.* Duclos noted that Kelly Philip has submitted her resignation. This will have an impact on the cataloging process and hours of operation. After continued discussion, a Resolution to authorize Director to adjust operational hours until further notice, was presented. Motion made by Lisa Roethlisberger. Supported by Adele Martin. Motion carried.
There was continued discussion regarding staffing levels, a Resolution to authorize Director to hire per diem until staffing issue has been resolved. Motion made by Lisa Roethlisberger. Supported by Seth Partridge. Motion carried.

Meeting Adjourned at 1715

Check Detail Report

Frankenmuth Wickson District Library

March 1-March 21 2026

Transaction date	Num	Name	Memo/Description	Cleared	Amount
03/18/2026	7262	SummIT Technology Services		Reconciled	-1,128.98
03/18/2026	7262	SummIT Technology Services			-1,128.98
03/23/2026	7263	SummIT Technology Services		Reconciled	-30.00
03/23/2026	7263	SummIT Technology Services			-30.00
03/23/2026	7264	Ingram Library Services		Reconciled	-246.75
03/23/2026	7264	Ingram Library Services			-246.75
03/23/2026	7265	Gale Cengage		Uncleared	-165.70
03/23/2026	7265	Gale Cengage			-165.70
03/18/2026	7266	Galaxy Office Machines		Reconciled	-432.34
03/18/2026	7266	Galaxy Office Machines			-432.34
03/23/2026	7267	City of Frankenmuth		Uncleared	-150.00
03/23/2026	7267	City of Frankenmuth			-150.00
03/23/2026	7269	Blackstone		Uncleared	-181.95
03/23/2026	7269	Blackstone			-181.95
03/19/2026	7270	Amber Hughey - RAISe Snake		Reconciled	-100.00
03/19/2026	7270	Amber Hughey - RAISe Snake			-100.00
03/26/2026	7272	Ellen Airgood		Uncleared	-400.00
03/26/2026	7272	Ellen Airgood			-400.00
03/31/2026	7273	ACE AMERICAN ALARM CO.		Uncleared	-11,025.00
03/31/2026	7273	ACE AMERICAN ALARM CO.			-11,025.00
03/31/2026	7274	ACE AMERICAN ALARM CO.		Uncleared	-41.37
03/31/2026	7274	ACE AMERICAN ALARM CO.			-41.37
03/02/2026	ACH	Consumer's Energy		Reconciled	-1,495.14
03/02/2026	ACH	Consumer's Energy			-1,495.14
03/01/2026	ACH	Spectrum Business		Reconciled	-201.56
03/01/2026	ACH	Spectrum Business			-201.56
03/16/2026	ACH	Air Advantage LLC	5332	Reconciled	-75.00
03/16/2026	ACH	Air Advantage LLC			-75.00
03/31/2026	ACH	Frankenmuth Credit Union		Uncleared	-3,156.50
03/31/2026	ACH	Frankenmuth Credit Union			-3,156.50
03/13/2026	ACH	City of Frankenmuth		Reconciled	-215.82
03/13/2026	ACH	City of Frankenmuth			-215.82
03/25/2026	ACH	Consumer's Energy		Reconciled	-632.39
03/25/2026	ACH	Consumer's Energy			-632.39
03/10/2026	SVCCHRG		Service Charge	Reconciled	-43.20
03/10/2026	SVCCHRG				43.20

Frankenmuth Wickson District Library
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
July 2025 - June 2026

	Mar 2026		Total		% of
	Actual	Actual	Budget	over Budget	Budget
Income					
000-402 Property Tax Control		0.00	0.00	0.00	
000-403 PPT adjustment payment	18,949.62	18,949.62	17,000.00	1,949.62	111.47%
000-404 Property Tax Adjustments		786.21	-300.00	1,086.21	-262.07%
000-410 Property Tax Blumfield Township	23,151.00	40,801.49	39,500.00	1,301.49	103.29%
000-411 Property Tax Frankenmuth city		276,156.12	283,350.00	-7,193.88	97.46%
000-412 Property Tax Frankenmuth Twp	451.41	113,124.85	115,945.00	-2,820.15	97.57%
Total 000-402 Property Tax Control	\$ 42,552.03	\$ 449,818.29	\$ 455,495.00	-\$ 5,676.71	98.75%
000-566 State Revenue Sharing		4,256.98	7,792.00	-3,535.02	54.63%
000-580 Local Grants Received Control		0.00	0.00	0.00	
000-581 FCF Grant		500.00	500.00	0.00	100.00%
000-587 LOM-LSTA Improving Access to Information Grant		1,972.07	1,972.07	0.00	100.00%
000-589 Molina Health Care		5,000.00	5,000.00	0.00	100.00%
580-582 White Pine Cooperative Grant		0.00	900.00	-900.00	0.00%
Total 000-580 Local Grants Received Control	\$ 0.00	\$ 7,472.07	\$ 8,372.07	-\$ 900.00	89.25%
000-626 Services Copies	215.85	2,019.53	2,000.00	19.53	100.98%
000-656 Lost Books Paid	35.31	520.62	900.00	-379.38	57.85%
000-657 Book Fines		41.19	0.00	41.19	
000-660 Penal Fines		22,369.83	12,000.00	10,369.83	186.42%
000-665 Interest	131.42	14,601.73	20,000.00	-5,398.27	73.01%
000-673 Donations Control		0.00	0.00	0.00	
000-674 Friends of Library Donation		20.00	2,500.00	-2,480.00	0.80%
000-675 Memorial Donations	125.00	2,320.00	2,000.00	320.00	116.00%
000-677 Unrestricted Donations	250.00	51,083.99	50,000.00	1,083.99	102.17%
Total 000-673 Donations Control	\$ 375.00	\$ 53,423.99	\$ 54,500.00	-\$ 1,076.01	98.03%
000-689 Misc. Income	466.30	1,774.07	250.00	1,524.07	709.63%
000-690 Johanson Fund		0.00	15,000.00	-15,000.00	0.00%
Total Income	\$ 43,775.91	\$ 556,298.30	\$ 576,309.07	-\$ 20,010.77	96.53%
Gross Profit	\$ 43,775.91	\$ 556,298.30	\$ 576,309.07	-\$ 20,010.77	96.53%
Expenses					
790-702 Payroll Control		0.00	0.00	0.00	
790-709 Payroll Salaries & Wages	21,875.09	224,160.99	313,000.00	-88,839.01	71.62%
790-710 Payroll FICA	1,654.31	20,660.95	24,000.00	-3,339.05	86.09%
790-711 Fringe Benefits Control		0.00	0.00	0.00	
790-712 Employee Benefits 457 Match	183.32	1,828.60	2,500.00	-671.40	73.14%
790-713 Employee Benefits Pension DC		4,385.72	7,500.00	-3,114.28	58.48%
790-714 Unfunded pension payment		12,180.00	13,000.00	-820.00	93.69%

790-822 Insurance Worker's Comp		1,014.00	1,240.00	-226.00	81.77%
Total 790-819 Insurance Control	\$ 0.00	\$ 8,257.00	\$ 8,620.00	-\$ 363.00	95.79%
790-849 Programs Control		0.00	0.00	0.00	
790-850 Programs All Ages		1,136.77	1,500.00	-363.23	75.78%
790-851 Programs Adult	729.43	2,430.48	3,150.00	-719.52	77.16%
790-852 Programs Teen	23.74	638.09	1,000.00	-361.91	63.81%
790-853 Programs After School	18.86	421.79	1,000.00	-578.21	42.18%
790-854 Programs Early Childhood	425.77	3,517.40	4,500.00	-982.60	78.16%
790-855 Programs Summer Reading	379.10	1,766.61	4,500.00	-2,733.39	39.26%
790-856 Programs Outreach	26.12	349.42	1,000.00	-650.58	34.94%
790-857 Programs Story Walk		615.51	1,000.00	-384.49	61.55%
790-858 Programs Little Free		0.00	0.00	0.00	
790-859 Welcome Baby Bag Program	1,401.76	3,105.39	5,000.00	-1,894.61	62.11%
Total 790-849 Programs Control	\$ 3,004.78	\$ 13,981.46	\$ 22,650.00	-\$ 8,668.54	61.73%
790-919 Utilities Control		0.00	0.00	0.00	
790-920 Utilities Electricity	1,495.14	9,859.48	12,000.00	-2,140.52	82.16%
790-921 Utilities Gas	632.39	2,927.05	4,000.00	-1,072.95	73.18%
790-922 Utilities Telephone	201.56	1,441.36	1,920.00	-478.64	75.07%
790-923 Utilities Water	215.82	2,368.84	3,300.00	-931.16	71.78%
Total 790-919 Utilities Control	\$ 2,544.91	\$ 16,596.73	\$ 21,220.00	-\$ 4,623.27	78.21%
790-929 Building and Grounds Control		0.00	0.00	0.00	
790-931 Grounds Lawn Care		3,597.23	6,500.00	-2,902.77	55.34%
790-932 Grounds Snow Removal		1,433.28	2,500.00	-1,066.72	57.33%
790-933 Grounds Parking Lot Maintenance		0.00	0.00	0.00	
790-934 Grounds Pest Control		0.00	0.00	0.00	
790-941 Building Cleaning	365.46	8,876.34	10,000.00	-1,123.66	88.76%
790-942 Building Projects	1,297.23	14,825.14	83,000.00	-68,174.86	17.86%
790-945 Building Other		247.39	100.00	147.39	247.39%
Total 790-929 Building and Grounds Control	\$ 1,662.69	\$ 28,979.38	\$ 102,100.00	-\$ 73,120.62	28.38%
790-960 Prof Development Staff		2,050.88	2,500.00	-449.12	82.04%
790-961 Memberships		5,240.00	7,500.00	-2,260.00	69.87%
Total Expenses	\$ 48,889.80	\$ 470,673.27	\$ 697,865.00	-\$ 227,191.73	67.44%
Net Operating Income	-\$ 5,113.89	\$ 85,625.03	-\$ 121,555.93	\$ 207,180.96	-70.44%
Net Income	-\$ 5,113.89	\$ 85,625.03	-\$ 121,555.93	\$ 207,180.96	-70.44%

Wednesday, Apr 08, 2026 01:51:15 PM GMT-7 - Accrual Basis

April 2026

Directors Report





FRANKENMUTH WICKSON
DISTRICT LIBRARY
359 S. Franklin St.
Frankenmuth, MI 48734
989-652-8323
wicksonlibrary.org

April 10, 2026

2026/2027 Budget Proposal for Library Board of Trustees

Income Information:

For Fiscal Year 2025/2026 we had an original projection of income as \$549,337.00.

For Fiscal Year 2026/2027 our projected income is: \$550,575.00

Our projected income for FY27 is \$550,575.00. This includes revenue from property taxes, PPT adjustments, State Aid, service fees, interest earned on investments, and donations. There is no significant increase in projected income from prior year, this has put the library in the position of operating at a deficit due to the increase of personnel cost, increased utility cost, increased overall cost of items, and building maintenance

The tax revenue comes directly from the municipality, there was a significant increase in DDA capture, the estimated DDA capture is \$77,000.00. Interest is based on the current CD rate of 4% for the funds invested. Donations, which vary from year to year, are also factored into our income. The budgeted amount for donations is based on historical data from previous years.

Expense Information:

Payroll Control:

Minimum wage increases have a significant impact on our budget and will continue to have a significant impact.

Equipment Control:

There was no significant change in equipment control as an effort to keep our budget as low as possible.

Supplies Control:

Our budget reflects these expected increases to ensure we can continue to operate effectively, in the last two fiscal years we have been over budget for supply costs for office and operating supplies. Toner for printers is a large driving cost as well as specialized packaging for special collections

Publicity Control:

For the upcoming year, our publicity costs will primarily cover the district-wide fundraising mailing and may also include expenses associated with Frankenmuth Living magazine. The annual cost for website maintenance.

Collection Control:

To maintain the current level of collection increased funds have been allocated to collections for the rising cost of all our collection. There is a reduction in audio collection as this collection circulation has been

trending down. I have included for your reference a breakdown of the collection control cost, see supplement budget sheet.

Contracted Services:

There is an overall reduction of cost in Contracted Services, this is because we will not be paying for strategic planning services this fiscal year. We will be moving our weekly column writing in-house to reduce operating expenses. However, there was increase in several categories due to increased cost of services.

Insurance Control:

The annual meeting with Rummel Insurance has not been completed yet, a 10% increase in insurance premiums has been added to the budget and numbers will be updated when premium rates are available.

Program Control:

Due to a significant increase in program attendance, there has been a corresponding increase in funds allocated to programs offered by the library. Despite this, we remain steadfast in our commitment to provide high-quality programs while managing costs frugally to extend our budget effectively. This approach allows us to meet the growing demand for our programs while maintaining financial responsibility and ensuring that our community continues to benefit from enriching library services.

Utilities Control:

We are budgeting for the significant increase in utilities cost we are experiencing this year and will continue to see.

Building and Grounds Control:

Increased cost for building maintenance.

Professional Development:

Staff members are encouraged to participate in professional development opportunities and conferences to enhance their skills and knowledge. Due to the loss of grant opportunities from the funding of IMLS the budget has been decreased, and the library will rotate through which staff are able to attend conferences in their designated areas.

Memberships Control:

Membership fees include White Pine Cooperative and Professional Organizations for libraries.

Additional Comments:

We are operating in a deficit due to increased personnel costs and little tax revenue increase. As discussed, many times, without additional funding the library will not be able to maintain current services to our community.

Frankenmuth Wickson District Library Approved	2nd Budget	Budget Proposal
	Feb-26	
	2025/2026	2026/2027
Accounts		
Income		
000-402 Property Tax Control		
000-403 PPT adjustment payment	\$17,000.00	\$17,000.00
000-404 Property Tax Adjustments	-\$300.00	-\$300.00
000-410 Property Tax Blumfield Township	\$39,500.00	\$41,000.00
000-411 Property Tax Frankenmuth city	\$283,350.00	\$300,000.00
000-412 Property Tax Frankenmuth Twp	\$115,945.00	\$119,425.00
	\$455,495.00	\$477,125.00
000-544 LOM Cont. Ed Grant	\$0.00	\$0.00
000-566 State Revenue Sharing	\$7,792.00	\$8,400.00
000-580 Local Grants Received Control		
000-583 Dollar General Literacy Grant	\$0.00	\$0.00
000-584 Nickless Memorial Foundation	\$0.00	\$0.00
000-585 Wickson Link Foundation	\$0.00	\$0.00
000-586 ALA - LTC 2 Grant	\$0.00	\$0.00
000-587 LOM-LSTA Improving Access to Ir	\$1,972.07	\$0.00
580-582 White Pine Cooperative Grant	\$900.00	\$900.00
000-581 FCF Grant	\$500.00	\$500.00
000-589 Molina Health Care	\$5,000.00	\$0.00
000-626 Services Copies	\$2,000.00	\$2,000.00
000-656 Lost Books Paid	\$900.00	\$900.00
000-660 Penal Fines	\$12,000.00	\$16,000.00
000-665 Interest	\$20,000.00	\$20,000.00
000-673 Donations Control		
000-674 Friends of Library Donation	\$2,500.00	\$2,500.00
000-675 Memorial Donations	\$2,000.00	\$2,000.00
000-676 Restricted Donations	\$0.00	\$0.00
000-677 Unrestricted Donations	\$50,000.00	\$20,000.00
000-689 Misc. Income	\$250.00	\$250.00
000-690 Johanson Fund	\$15,000.00	\$0.00
Total Income	\$576,309.07	\$550,575.00
Expense		
66900 Reconciliation Discrepancies		
790-702 Payroll Control		
790-709 Payroll Salaries & Wages	\$321,000.00	\$340,000.00
790-710 Payroll FICA	\$25,000.00	\$27,000.00
790-711 Fringe Benefits Control		
790-712 Employee Benefits 457 Match	\$2,500.00	\$2,500.00

790-713 Employee Benefits Pension DC	\$7,500.00	\$7,500.00
790-714 Unfunded pension payment	\$13,000.00	\$13,500.00
790-715 Health Insurance		
790-708 Payroll Expenses Control	\$369,000.00	\$390,500.00
790-727 Equipment Control		
790-728 Equipment Carpet	\$0.00	\$0.00
790-729 Equipment Computers	\$15,000.00	\$3,000.00
790-730 Equipment Furniture	\$2,000.00	\$2,000.00
790-731 Equipment Security	\$12,000.00	\$0.00
790-732 Equipment Office Equipment	\$900.00	\$900.00
	\$29,900.00	\$5,900.00
790-739 Supplies control		
790-740 Supplies Office Supplies	\$3,000.00	\$4,000.00
790-741 Supplies Operating Supplies	\$4,000.00	\$4,000.00
790-742 Supplies Postage	\$1,000.00	\$1,000.00
	\$8,000.00	\$9,000.00
790-749 Publicity Control		
790-750 Publicity Advertising/Materials	\$3,500.00	\$2,500.00
790-751 Publicity Newsletters Postage	\$1,300.00	\$1,300.00
790-752 Website	\$15,600.00	\$3,000.00
	\$20,400.00	\$6,800.00
790-759 Grant Spending Control		
790-781 LOM Cont. Education Stipend	\$0.00	\$0.00
790-782 White Pine Cooperative Grants	\$0.00	\$0.00
	\$0.00	\$0.00
790-789 Collection Control		
790-790 Collection Books	\$20,000.00	\$22,500.00
790-791 Collection Audios	\$3,000.00	\$1,200.00
790-792 Collection DVDs	\$750.00	\$1,000.00
790-794 Collection Periodicals	\$2,500.00	\$3,500.00
790-795 Collection Library of Things	\$1,000.00	\$1,200.00
790-796 Collection Electronic Materials	\$20,000.00	\$22,000.00
	\$47,250.00	\$51,400.00
790-801 Misc. Expenses	\$1,600.00	\$1,600.00
790-802 Banking Fees	\$900.00	\$900.00
790-803 Credit card fees	\$125.00	\$125.00
	\$2,625.00	\$2,625.00
790-809 Contracted Services Control		
790-810 Contracted Services Accounting	\$1,800.00	\$2,000.00
790-811 Contracted Services Audit	\$7,000.00	\$7,200.00
790-812 Contracted Services Legal	\$3,500.00	\$1,500.00
790-813 Contracted Services Writer	\$6,000.00	\$0.00

790-814 Contracted Services MeL Delv	\$600.00	\$600.00
790-815 Contracted Services Equipment	\$7,200.00	\$8,500.00
790-816 Contracted Services Computers	\$30,000.00	\$33,000.00
Strategic Planning	\$9,000.00	\$0.00
	<u>\$65,100.00</u>	<u>\$52,800.00</u>
790-819 Insurance Control		
790-820 Insurance Build/Content/Liab	\$6,380.00	\$7,020.00
790-821 Insurance Director and Officers	\$1,000.00	\$1,100.00
790-822 Insurance Worker's Comp	\$1,240.00	\$1,375.00
	<u>\$8,620.00</u>	<u>\$9,495.00</u>
790-849 Programs Control		
790-850 Programs All Ages	\$1,500.00	\$1,500.00
790-851 Programs Adult	\$3,150.00	\$3,000.00
790-852 Programs Teen	\$1,000.00	\$700.00
790-853 Programs After School	\$1,000.00	\$1,300.00
790-854 Programs Early Childhood	\$4,500.00	\$1,500.00
790-855 Programs Summer Reading	\$4,500.00	\$4,500.00
790-856 Programs Outreach	\$1,000.00	\$1,000.00
790-857 Programs Story Walk	\$1,000.00	\$750.00
790-858 Programs Little Free	\$0.00	\$0.00
Programs Welcome Baby	\$5,000.00	\$0.00
	<u>\$22,650.00</u>	<u>\$14,250.00</u>
790-919 Utilities Control		
790-920 Utilities Electricity	\$12,000.00	\$14,000.00
790-921 Utilities Gas	\$4,000.00	\$4,500.00
790-922 Utilities Telephone	\$1,920.00	\$2,500.00
790-923 Utilities Water	\$3,300.00	\$3,300.00
	<u>\$21,220.00</u>	<u>\$24,300.00</u>
790-929 Building and Grounds Control		
790-931 Grounds Lawn Care	\$6,500.00	\$6,500.00
790-932 Grounds Snow Removal	\$2,500.00	\$3,000.00
790-933 Grounds Parking Lot Maintenanc	\$0.00	\$0.00
790-934 Grounds Pest Control	\$0.00	\$0.00
790-941 Building Cleaning	\$10,000.00	\$12,000.00
790-942 Building Projects	\$83,000.00	\$10,000.00
790-945 Building Other	\$100.00	\$100.00
	<u>\$102,100.00</u>	<u>\$31,600.00</u>
790-960 Prof Development Staff	\$2,500.00	\$3,500.00
790-961 Memberships	\$7,500.00	\$7,500.00
	<u>\$10,000.00</u>	<u>\$11,000.00</u>
Total Expense	<u>\$706,865.00</u>	<u>\$609,670.00</u>

Total Net Income or Loss	-\$130,555.93	-\$59,095.00
Net Change to Fund Balance	-\$130,555.93	-\$59,095.00
Beginning Fund Balance		
Ending Fund Balance	-\$130,555.93	-\$59,095.00

Collection	Annual Budget	Monthly Budget	Notes
Adult			
Fiction	\$6,250.00	\$520.00	20 books/month
Non-Fiction	\$1,750.00	\$145.00	6 books/month
Bookclub Kits	\$1,000.00		4 kits per year
	\$9,000.00		
Large Type			
Fiction	\$2,700.00	\$225.00	7-8 books/month
Non-Fiction	\$800.00	\$66.00	2 books/month
	\$3,500.00		
Tween			
Fiction	\$1,300.00	\$108.00	
Graphic Novels	\$700.00	\$58.00	
Non-Fiction	\$500.00	\$41.00	
Large Type Grant Funds			
Wonderbooks/Vox Grant Funds			
	\$2,500.00		
Young Adult			
Fiction	\$625.00	\$52.00	
Graphic Novels/Manga	\$625.00	\$52.00	
Non-Fiction	\$250.00	\$20.00	
	\$1,500.00		
Childrens			
Board Books	\$600.00	\$50.00	5 books/month
EZ Readers	\$600.00	\$50.00	10 books/month
Picture Books	\$2,400.00	\$200.00	10 books/month
Chapter Books	\$1,200.00	\$100.00	12 books/month
Graphic Novels	\$500.00	\$41.00	4-5 books/month
Non-Fiction	\$500.00	\$41.00	2-3 books/month
Literacy Hub Decodable/Phonics Grant Funds			1 new set
Wonderbooks/Vox Grant Funds			12 books/year
Book and Toy	\$200.00		4 kits/year
Lit Kits Grant Funds			2 kits/year
	\$6,000.00		
Audiobook CDS	\$1,200.00	\$100.00	2/month
Magazine and Newspaper	\$3,500.00		
DVDS	\$1,000.00	\$83.00	5/month
Childrens Tonies Grant			20 per year
Childrens Yoto cards Grant			20 per year
Tween Yoto cards Grant			20 per year
Launch Pads Grant			2 per year
Lit Hub Grant			
Games	\$600.00	\$50.00	12 games/year
Other LOT	\$600.00		
	\$1,200.00		
Electronic Materials	\$22,000.00	\$1,500.00	25 ebooks/month & subscription services
Collection Total	\$51,400.00		

Programs	Annual Budget	Monthly Budget	Notes
Adult			
4th Friday Crafts	\$900.00		
Memory Care	\$900.00		
Cook the Book	\$250.00		
Holiday Make & Take	\$150.00		
Winter Reading	\$100.00		
Quarterly Special Events/Speakers	\$700.00		
	\$3,000.00		
Tween			
Unplug and Play (School Year)	\$450.00		
Nerf Wars	\$100.00		
Quarterly Special Events	\$750.00		
	\$1,300.00		
Young Adult			
Try This Thursday	\$500.00		
TAB	\$200.00		
	\$700.00		
Childrens			
Story Time	\$720.00		
Special Events	\$300.00		
Creative Play/House	\$480.00		
	\$1,500.00		
StoryWalk	\$750.00		
Outreach	\$1,000.00		
All Ages	\$1,500.00		
Summer Reading			
Children's	\$4,500.00		
Adult			
Teen			
Passive Programs			
Prizes			
Decorations			
	\$4,500.00	+ donations	
Program Total	\$14,250.00		